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**MRS J MOHAMED
Headteacher**

8th January 2016

Dear Parent

Senior Phase Assessment Diet

I am writing to inform you of arrangements for the **Senior Phase Assessment Diet** which takes place from **Monday 18th January until Friday 29th January 2016**. A complete timetable of assessments has been issued to pupils. Pupils have also been briefed about the arrangements in assembly.

All pupils from S4 to S6 will be on study leave during this period: they are not expected in school unless they have a scheduled assessment. This provides an opportunity for pupils to engage in home study and prepare full for assessments. However, courses run by North East of Scotland College (NESCol) continue during this period, and pupils are expected to attend these courses as normal, unless they are sitting an assessment. In the same way, city campus classes at Hazlehead Academy and Aberdeen Grammar School continue and pupils are expected to attend, although NOT city campus classes running at Harlaw Academy, which is also running a diet during this period.

All pupils will return to school on Monday 1st February and will resume their normal timetable.

Pupils on study leave who wish to consult with their teachers should ensure this is by prior arrangement and should sign in at the office. **Pupils are expected to be in school uniform for assessments or if in the building to see a teacher.**

Assessments will be run to the same standards expected by SQA, in particular the expectation that **no mobile phones or electronic devices be permitted in the exam room.**

I hope that your child's study programme is well underway and that they are successful in upcoming assessments.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Judith Mohamed'.

Judith Mohamed
Head Teacher