

OLDMACHAR ACADEMY

*Jesmond Drive
Bridge of Don
ABERDEEN
AB22 8UR*

*Tel: 01224 820887
Fax: 01224 823850*

*Email: oldmacharacademy@aberdeencity.gov.uk
Website: www.oldmachar.aberdeen.sch.uk*



MRS J MOHAMED
Head Teacher

21 April 2016

Our Ref: JMH-JRI 210416
Your Ref:

Dear Parent/Guardian,

S4 and S5 School Leaver Arrangements

I am writing to confirm the arrangements for your child's final few weeks at Oldmachar Academy.

We hope that you are able to join us at the Leavers' Ceremony which takes place on **Friday 29 April at 2.00pm**. Your child should attend all classes from periods 1 - 4 as normal. At 1.35pm they should assemble in C5.

Parents should arrive between 1.45pm and 2.00pm and proceed to the Common Room. There will then follow a short ceremony. There will be tea, coffee and light refreshments for pupils and their parents. At the end of the event, pupils can leave school with their parents as they will not be in classes in the afternoon.

SQA study leave runs from Wednesday 4 May (school is closed on Monday 2 and Tuesday 3 May) until Friday 3 June. During this time, pupils may wish to liaise with their teachers and this should be done by prior arrangement so as to ensure teacher availability.

At the end of the SQA diet, there will be three days on which pupils can come into school to collect and complete their leavers form. These dates are: Wednesday 8 June, Thursday 9 June and Friday 10 June. If anyone is unable to come in on one of these days, they should make contact with Mrs Williamson, Depute Head Teacher.

I trust that the final run up to the examinations will be productive for all pupils and that they feel confident in their ability to meet the challenges that lie ahead. My usual mantra at this time of year is that it's never too late to make a difference.

In the meantime, I would like to take this opportunity to thank you for your support of the school and to wish your son/daughter well in their examinations and for every success in the future.

Yours faithfully

Judith Mohamed
Head Teacher

GAYLE GORMAN
DIRECTOR OF EDUCATION AND CHILDREN'S SERVICES

